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**OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)**

TO : ALL STUDENTS

Date : 28th September 2026

FROM : REGISTRAR, ACADEMIC AFFAIRS

Ref : LU/ACA/R(AA)/CIRC/071/VOL.III/006

SUBJECT : AMNESTY ON CLEARANCE OF PREVIOUS YEARS' FEE BALANCES

Following deliberations during the 29th University Management Board Meeting held on 25th September, 2026, the University Management Board noted that a significant number of students, have outstanding fee balances accumulated from previous academic years. These outstanding balances have consequently affected the students' progression and transition within their respective programmes of study.

In order to facilitate student progression and provide an opportunity for affected students to regularise their fee accounts, the University Management Board resolved to grant an amnesty on outstanding fee balances relating to previous academic years, subject to the following payment arrangement:

Payment	Requirement	Deadline
60%	Payment of sixty percent (60%) of the outstanding balance from previous academic years	31 st October 2026
40%	Payment of the remaining forty percent (40%) of the outstanding balance from previous academic years	30 th November 2026

Students with outstanding balances from previous academic years are therefore required to take advantage of this amnesty and ensure that the stipulated payments are made within the specified timelines.

It is important to note that this amnesty applies only to outstanding fee balances carried forward from previous academic years. It does not waive, defer, or otherwise alter the fees payable for the current semester.

Accordingly, all students are required to pay fees for the current semester in accordance with the prevailing University fee payment policy and the applicable payment deadlines.

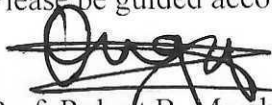
All students are advised to verify their fee statements through the Student Portal and ensure that their accounts accurately reflect all payments made. Any discrepancies should be reported to the Student Finance Office for verification and resolution.

All students are further notified that failure to comply with the above payment arrangements within the stipulated timelines will require students to defer their studies until the applicable fee obligations have been regularised. Students are therefore strongly advised to adhere to the approved payment schedule to avoid disruption of their academic progression.

The University Management Board expects all affected students to utilise this opportunity to regularise their accounts and avoid further challenges relating to registration, progression, examination eligibility and other academic processes.

All students are urged to comply with the above resolution and the applicable University financial regulations.

Please be guided accordingly.



Prof. Robert B. Mwebi, PhD
Registrar (Academic Affairs)

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